

General Notes

The Environmental Health and Building Control departments of the Council continue to be vigilant in their quest to ensure we run 'a safe' Show. It is important that you abide by the safety information enclosed with this letter. Particularly important will be that any tent/marquee has a fire certificate; if you are providing hospitality all food and beverages must be kept at the required temperature and last but not least all vehicles not required for exhibition purposes must be removed from the show field/trade stands before the public gates are opened. The show field gates will be locked and no vehicle movements will be allowed (except for emergency vehicles), during the hours that the Show is open to the public and between the hours of 10 p.m. and 6 a.m. on the days proceeding/following the Show.

As per last year the distribution of alcohol on stands will be granted by South Ayrshire Council Licensing Department. A named individual from the Ayrshire Agricultural Association will apply for the license on behalf of all trade stands wishing to distribute alcohol.

Exhibitors will be able to park vehicles on the show field in designated areas, please note a windscreen sticker will be required to allow vehicles past the security gates. If windscreen stickers are not displayed a fee of £3 for parking will adhere.

Please note the following points:

1. **Risk Assessment** forms must be completed and returned with application form.
2. **Insurance.** All liability of Trade Stands lies with the particular exhibitor who is solely responsible for insurance arrangements and fire and safety provisions.
3. **Passes.** Exhibitors will be issued with passes according to the amount paid for the space. Further prepaid tickets are available at a concession of £10.00 each per day.
4. **Adverts in the Show Catalogue** – Please contact direct Sandra Townsley, Geerings North (Tel: 01463 831133)
5. **Parking.** Exhibitors are requested to refrain from parking non-essential vehicles on their stands and so improve the visual standard of the Show.
6. **Dismantling stands.** Please note vehicles will not be allowed into the show field to dismantle stands until after 5.30pm on Sunday 14th May 2011. Vehicles must not be removed from stands before 5.30pm. PLEASE OBSERVE THIS.
7. **Applications** with remittances must be received not later than the 21st March 2011, after this date trade stand space cannot be guaranteed.
8. **Marquees.** Stand holders wishing to hire tents, tables, chairs etc. may use the facilities offered by Purvis Marquees, Ingliston Road, Edinburgh, Telephone: 0131 3353685 who are the Ayrshire Agricultural Association's tentage contractors. If hiring a traditional marquee please allow 5ft all round for guy ropes e.g. 20ft x 20ft marquee requires 30ft x 30ft stand.

Thank You.